



## 2009 AFFILIATION AGREEMENT

This Memorandum of Understanding is designed to clarify the role, responsibility and relationship of Mobius and participating mentoring programs in Chittenden County.

### EXPECTATIONS FOR MOBIUS:

- ❖ Honor its mission to develop a culture of mentoring in our communities by nurturing the growth of existing programs and by building additional capacity through the creation of new programs.
- ❖ Focus our efforts in these service areas:
  - *Public awareness and community relations*
  - *Recruitment of mentors*
  - *Collaborative grant development and resource development*
  - *Funds distribution to mentoring programs*
  - *Program quality assurance and support*
  - *New program development*
  - *Collaboration and sustainability*
- ❖ Increase the public and private investment necessary to increase the number of quality mentoring programs and mentoring relationships.
- ❖ Promote the growth of responsible mentoring programs as set forth in *the Elements of Effective Mentoring Programs* (policies and practices that have proven effective and meet the needs of both the mentored participants and the volunteer mentors).
- ❖ Implement an effective public awareness campaign about mentoring needs and opportunities that include visibility for Chittenden County mentoring programs and initiatives.
- ❖ Recruit and refer potential mentors to affiliated mentoring programs in Chittenden County.
- ❖ Collaborate and consult with the United Way of Chittenden County and the United Way Volunteer Center and the Chittenden County Mentoring Network to avoid duplication of effort, promote collaborative planning and ensure maximum community support and engagement.
- ❖ Provide consultation and technical assistance to programs, organizations, and business communities in the design and development of responsible mentoring programs.

- ❖ Inform the specific organization if a referred volunteer mentor has concerns about the program management or operations
- ❖ Provide periodic recruitment and orientation sessions to potential mentors entitled, "Introduction to Mentoring."
- ❖ Facilitate collaborative grant development and administer fund distribution strategies to existing or newly developing mentoring programs in Chittenden County.
- ❖ Award grants to eligible mentoring programs based on organization's need, program's value to the community, results, and commitment to *Elements of Effective Mentoring Programs*.
- ❖ Work with community to identify gaps in mentoring and initiate possible solutions.
- ❖ Provide affiliate level access to MentorPRO and other resources available through MENTOR.

**EXPECTATIONS FOR AFFILIATING CHITTENDEN COUNTY MENTORING PROGRAMS/ORGANIZATIONS AGREE TO:**

- ❖ Help build a strong culture of mentoring in Chittenden County by sharing ideas, abilities, referrals, stories, etc.
- ❖ As field practitioners, embrace mentoring as a serious and formal discipline, focused on positive results for young people.
- ❖ Adhere to the Permanent Fund Core Standards, based on the *Elements of Effective Mentoring Programs* and commit to continued implementation of quality standards and best practices. (see attached)
- ❖ Report back to Mobius follow-up information and status on referrals and matches.
- ❖ Ensure practice of risk management strategies that guide the safe administration of mentoring programs and prevent injury or harm and protect children, families and volunteers. This includes completing all screening and background checks included in Permanent Fund Core Standards.
- ❖ Provide orientation, training, supervision, support and recognition of mentors.
- ❖ Comply with provisions of all applicable federal/state/civil rights laws concerning non-discrimination and the Americans with Disabilities Act.
- ❖ Distribute appropriate Mobius updates, announcements and invitations to mentors.
- ❖ Solicit youth and volunteer input in program design and evaluation.
- ❖ Display Mobius logo when appropriate.

**IN ADDITION, EXPECTATIONS FOR MENTORING PROGRAMS/ORGANIZATIONS FUNDED BY MOBIUS:**

- ❖ Honor their commitment to manage the funds and administer the program in accordance with grant award.
- ❖ Show evidence of program evaluation.
- ❖ Demonstrate what steps have been taken toward establishing and ensuring quality standards and the elements of effective mentoring practices.
- ❖ Provide appropriate program information and statistics as requested.

***PARTICIPATING ORGANIZATION***

***MOBIUS, INC.***

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Organization Name

\_\_\_\_\_  
Andrea A. Torello, Executive Director

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Executive Director

\_\_\_\_\_  
Date

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Mentoring Program Coordinator

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Date